

MINUTES

Puget Sound Association of the Deaf

Date | time 11/04/2017 12:13 | Meeting called to order by President Will Roach

In Attendance (Quorum met) [Minimum 20 members] 31 members were present

President Will Roach

Vice President Edward Ingham

Secretary Jon Terpak

Treasurer Jay Bontrager

Board Member Lilly Bender

Board Member John Taft

Board Member Thomas Welch not present

General Members: 31 paid members and 1 visitors (7 people arrived late making the total 38)

Approval of Minutes

September minutes was approved by members as read.

Officer's Reports

President's Report

Announced appointment of Secretary Jon Terpak and changed status from interim to official secretary with approval of the board in the meeting this morning.

DeafThrive 2018's committee voted to transfer Fiscal Sponsor Agent from Deaf Spotlight to PSAD. The purpose of fiscal sponsor is to handle all funding transaction for DeafThrive. No money will be taken or earned from/for PSAD's funds. This agreement is for one year and then alternate between deaf organizations. The benefits we will receive is different kind of perks and discounts from Seattle Parks.

All meetings, bylaws and such will be posted on PSAD's website.

WAGUAA will host Super Bowl party on Feb 4th, 2018. We will have a general meeting on the same day as well. It will be similar to Super Bowl party in 2017. This will be a win-win situation for both organizations. An informal vote was opened for letting WAGUAA host the party at PSAD Hall and majority voted yes.

Vice President's Report

New Chairs, \$5.00 for each chair were bought from University of Washington's Surplus store. We bought 71 new chairs. 21 chairs are stored in the PSAD garage that needs to be cleaned.

PSAD Hall Rental agreement, the agreement was revised and approved by the board to be brought to the general meeting. (approved)

PSAD 501(C)3 criteria was created and will be brought to the meeting to be approved by members. We need to make sure we follow IRS rules related with loaning our 501(C)3 status. (approved)

We did not have policy on donations to other organizations, so a policy was developed. One mention about the policy is any suggestions/request for donation must be made by a member of PSAD.
(Approved)

Continues to work closely with the Building Relocation Committee (BRC).

Wrote amendment to by-laws, expanding Treasurer's duties.

Secretary Report

Short introduction.

Treasurer Report

Presented a quick treasurer budget report snapshot. A bigger budget report was printed and posted. Larry Peterson propose that we add specific date to the report and not refer it to the month. Using the Xx-xx-xxx format. Larry Peterson propose to accept the budget and it was seconded by Cindy Spilum.

Members at Large report:

We need to make sure expense report is consistent with all expenses occurred. An example was shown according to December 2016 expense report from Christmas. Make sure to fill out the form and hand it in with receipts to the treasurer for filing. A specific template for expense form will be made by Secretary Jon Terpak to ensure consistent reporting.

Committee Reports

Finance Committee

N/A

Building Committee

One incident occurred saying that the furnace wasn't working in the building. We called Robert from the furnace business to inspect the furnace and discovered that the motherboard was damaged. It needed replacing. The parts were replaced and paid off. Ron Allen will follow up with Robert about warranty duration and making sure they have license along with bond/insurance information.

By-laws Committee

Saved to new business

Building Relations Committee (Allie Joiner)

BRC had a meeting on November 4th to wrap up October 7th's event with Deafies in Drag show. We made \$1,956.96 profits from the show. Efforts to get donations was not successful. BRC paid back \$1,380 that was owed to PSAD for the event. BRC has set up a list of do/do not and created a plan to ensure no further issues are avoided. The next meeting will be in January and will set up an interpreter with a real estate agent to discuss options related with building.

Technology Committee (Rogan Shannon)

Some changes to the website were made. Gallery was added and will be updated with different pictures uploaded from PSAD's Facebook page. Meeting minutes and by-laws will be added to the website. Community calendar will be linked to HSDC's community calendar. We are still working with HSDC to streamline communications with events. Different updates will be posted in the blog section. Future meeting dates will be posted on the front page. Make sure to bookmark the website and check it frequently because it will be updated often. Larry Peterson suggested archives could be added and it is in the work.

Senior Citizen Report by William Ludwig

We had a successful party for senior citizens on Oct 18th. 29 people came to PSAD hall for dinner and celebrated together. A person from New Zealand named Teddy Moss and gave a presentation at the dinner. Thanks to Joya Adams for the annual potluck dinner. Birthday was celebrated for some members. We continue to meet every 1st and 3rd Wednesdays.

Holiday Dinner (December 2nd) by John Taft

There is a limit of 50 people. Registration is full but 10 people haven't paid yet. We will set up a wait list for those who are interested. We will have guest speaker from King 5 News Reporter (Susannah Frame). Her mother is a former deaf teacher. There will be an interpreter at the event. Susannah used to be on HSDC board. This event will be at PSAD Hall.

Unfinished Business

May 2016 Action Item #1 Establish new investment account with \$60,000 under the management of Finance Committee. Sept 2017 Motion #2: PSAD to check on possibility of investing fund with Kramer Investments.

Larry Peterson's notes. He contacted Stephanie Summer with Kramer Wealth Managers and discussed possibility of investing fund with them. Stephanie suggested we have an investment policy and emailed a suggestion draft of what it looks like. A meeting will be set up for either January 13th or 20th using group VP. A report will be presented in the next meeting after the BRC committee meet with Stephanie.

Sept 2017 Motion #3: Grant new PSAD debit card to Building Chairperson.

This has been postponed.

May 2017 Motion #1: PSAD/WDGA fiscal sponsorship for golf tournament.

The tournament is dropped and update will be brought up in the next meeting.

Sept 2017 Action #1: PSAD to establish baseline budget for holiday dinner.

Not finished and postponed.

New Business

Proposal #1:

The board move to open up our election for the position of Vice President, Treasurer, Membership at Large #1 and 3.

Seconded by Brad Isakson.

Vice President Nomination: Edward Ingham and Lilly Bender.

Lilly Bender is the new Vice President.

Treasurer Nomination: Jay Bontrager

Bill Ludwig propose to accept Jay by ACL. Seconded by Ron Allen

Members at Large nomination: John Taft (#1) and Edite Sturite (#3)

Joya Adams make a proposal that John Taft as Member at large #1 by ACL. Seconded by Kathy Steiner.

Barbara Bernstein nominated Edite Sturite as Member at Large #3 by ACL and seconded by Cindy Spillum.

Member at large #2: Flora Blue nominated Ed Ingham as MAL 2 until the term is completed. Ed Inham seconded.

2018 Officers and Board:

President Will Roach

Vice President Lilly Bender

Secretary Jon Terpak

Treasurer Jay Bontrager

Member at large #1 John Taft

Member at large #2 Edward Ingham

Member at large #3 Edite Sturite

Member at large#4 Thomas Welch

Proposal #2:

The Board move that our membership dues to be increased from \$10.00 to \$15.00. Edward Ingham seconded the proposal.

The reasoning behind this is because we can raise more money for PSAD's visions and goals in the future.

Amendment proposed by Larry Peterson, adding in "The Board move that our membership dues to be increased from \$10.00 to \$15.00 for the year of 2018 AD". The amendment will be rephrased to "*We, the board propose to increase membership dues from \$10.00 to \$15.00 starting on January 1st, 2018*".

Jay Bontrager brought up a question saying what to do with members who has already paid 10 dollars for next year. Some says we should grandfather them in and not expect them to pay additional 5 dollars. We will in turn honor that agreement and not expect them to pay an additional 5 dollars.

Majority votes for approval and passing.

Motion #1:

Vice President Edward Ingham proposed to add duties to treasurer's list of duties.

Responsible for completing and submitting annual IRS Federal Tax Reports

Complete, audit and submit all annual financial reports to new treasurer within 15 days at the end of their term.

The changes were nominated by audit committee to improve the bylaws.

Seconded by Flo Blue.

Discussion was proposed to be closed and move to vote.

Voting was approved by 2/3 vote.

Motion #2:

Vice President Edward Ingham propose to approve the new PSAD Hall agreement. Seconded by Ron Allen

Larry Peterson recommend that the hall agreement to be referred to the board for approval. Seconded by Mike Izak.

The board had already approved the Hall agreement so the proposal is passed.

Motion #3:

Vice President Edward Ingham propose to approve new criteria for PSAD donations to other organizations.

Seconded by John Taft. Propose to amend by Larry Peterson: remove g due to duplication with e. If it is not approved then add "special" to line G after "...PSAD, members, at a PSAD regular, "special", or annual membership meeting."

Add "present" to line e after "...active PSAD members "present", at PSAD regular or annual membership meetings".

Unanimous vote for approval of proposal. Carried.

Motion #4:

Approve new criteria to prohibit loaning our 501(C)3 to other organization.

Unanimous vote for approval of proposal. Carried.

BRC Defies in Drag VIP Event Incident

Public apology was posted on the website for the event.

Letter has been sent to the member in question of the event for revoking their membership privilege for a year.

Next Meeting

Date | time, Location (TBD)

Motion to adjourn was made at 15:13.