

# GENERAL MEETING MINUTES

Puget Sound Association of the Deaf

---

*Date | time* January 28<sup>th</sup>, 2018 at 14:13 | *Meeting called to order by* President Will Roach

---

## In Attendance

---

President Will Roach

Vice President Lilly Bender

Treasurer Jay Bontrager

Secretary Jon Terpak

Board Members Edward Ingham

Board Members Edite Sturite

Board Members John Taft (not present)

Board Members Thomas Welch (not present)

Total General Members Attendance: 30 (including board members who are present)

Quorum Met: Yes

---

## Approval of Minutes

---

The minutes from November was read and approved.

Allie Joiner moved that the minutes be accepted as read and corrected. Seconded by Lilly Bender.

Majority voted and approved.

---

## Officer's Reports

---

### President's Report

Meeting dates was presented for the year of 2018.

Sunday, March 25<sup>th</sup>: 2 pm

Saturday, May 19<sup>th</sup>: 11 am

Saturday, September 22<sup>nd</sup>: 1 pm

Saturday, November 17<sup>th</sup>: 1 pm (general election)

Mike Izak move to vote on all dates, Larry Petersen seconded. Majority vote to approve meetings dates as listed.

A list of planned events was presented.

Senior Guild on the first and third Wednesdays (Chairperson Bill Ludwig)

New Tax Reform Workshop on Feb 21st (Member Allie Joiner)

Seattle Cider/Two Beers Fundraising Event. Date: March 3<sup>rd</sup> (Member Toby Fitch)

Heidi/Hedy Lost Twin Sisters. Date: April 21st (Host: Members Caroline Roach, Takeshi Matsumoto and Edite Sturite)

Summer Group Hiking Trip. Date: TBD (Member Ron Allen)

Mariners Night. Date: TBD June (Rec Chairperson Taylor Yukawa)

Deaf Poker League. Date: TBD (Member Takeshi)

Painting Class & Wine Party with Deaf Artist Kelly Simpson. Date: TBD (Host: TBD)

Sounders Night. TBD (Rec Chairperson Taylor Yukawa)

Seahawks Game Viewing Party. Date: TBD (PSAD Sports Teams)

Holiday Wreath. Date: TBD (Member Danica)

Holiday Dinner. Date: TBD (Member Lilly Bender)

New Year Party. Date: TBD (Host: Board member Edite Sturite)

We are changing out financial audit process. Traditionally, we have three people and the treasurer meet to audit our financials. This hasn't been an effective way to audit our financials due to the size of our organization. We will work with our tax person to expand his responsibilities to include auditing our financials. We will also go on a trial version of one auditor to meet with the treasurer before the financials goes to the auditor.

Will re-emphasis the members to follow the proper waste disposal and recycling bins in the waste hall. All recycle materials will go in the blue bin, compost/napkins goes in the compost bin and anything else goes in the waste grey bin. Make sure your recyclable is clean and rinsed out before going in the blue bin.

Deaf Thrive Day will be hosted on September 15<sup>th</sup>. Stay tuned for incoming information as it comes out throughout the year.

### **Vice President's Report**

More events will be required to have liability insurance coverage and in order to serve/provide food, a Washington State Food Service card will be required too. If we want to have a licensed place to provide food, we need to have an inspector come and inspect the place to get approval.

There is always an option to get food safety course for the card.

More information will be discovered and researched to decide the best course of plan.

### **Secretary Report**

The main focus for this year is more communication. So you will see more emails from the secretary in order to communicate different things/events/etc. There will be more collaboration between Social Media/Webmaster with the secretary in order to get as many information out on a timely matter.

## **Treasurer Report**

The ledger has been posted in the Hall for review, all treasurers reports will be posted on the website too.

## **Board Members Report:**

None

---

## **Committee Reports**

---

### **BRC Report (Allie Joiner)**

There will be a fundraising workshop on February 13<sup>th</sup>. Edward and Allie will attend the workshop. There is a new addition to the committee, Secretary Jon Terpak will be involved. There will be further meetings and some of them will be open to the members so keep an eye out on announcements to be more involved with BRC.

### **Recreational Committee: (Taylor Yukawa)**

Plans are in the work for the Mariners game coming up in the summer. A quick poll was taken and it seems the majority prefer on Friday and Saturday. Estimated date is roughly in August and September for the Mariners game. Taylor will continue his conversation with Seattle's front office in order to determinate the best dates/games.

### **Building Committee (Ron Allen)**

From our board meeting, there was three issues that has been brought up related with building. The roof and gutters needs to be cleaning. Bathroom rail will be installed in the Men's bathroom and there is an issue with the electricity near the front door so that will be addressed. We will look for two more additional bids in addition to one bid to fix the electricity near the front door.

### **Webmaster (Rogan Shannon)**

There will be a contact email for the social media team posted on the website. Some of the adjustment were made such as clicking on the committee picture on the front page which will lead you to the committee page. The contact email for the social media team is listed below Sara Fair and Rogan Shannon's name on the "About

the Team” page. Rogan is working on seeing if there is a possibility of linking PSAD’s Facebook page to the Gallery page.

---

## Unfinished Business

---

May 2016 Action #4: Establish investment account for \$60,000.

Voted to remove.

Sept 2017 Motion #3: Grant a new PSAD debit card to Building Chairperson for any future necessary building-related purchase.

Will continue to work on this.

Nov 2017 Action Item #2: Check on possibility of investing with Kramer Wealth Management.

Will continue to work on this because it is separate from May 2016 Action #4.

Nov 2017 Proposal #1: Establish criteria for donations to extended organizations.

(Completed, criteria was voted and passed in Nov 4<sup>th</sup>, 2017 meeting)

Nov2017 Proposal #2: Sponsor Northwest DeafBlind Conference in 2018.

\$500 was sent according to sponsorship package. Will follow up with receipt and payment confirmation.

2017 Proposal #3: Donate \$450 to WDDGA for their final tournament in November 2016.

(Proposal is now removed)

Christian Vasquez provided update as WDDGA president. The next tournament will be in March 24<sup>th</sup>, 2018. A clinic will be performed in the morning, lunch will be included and then the tournament will start during the afternoon.

Concerns was brought up about WDDGA not having an active EIN number. They have one but it isn’t active. IRS rules saying a 501C3 can’t donate EIN to an organization without an active EIN number. Additionally, the intent of the business failed to meet its objective because the tourney didn't happen on the scheduled date, which has specified in the motion

---

## New Business

---

January 2018 Proposal 1: We the board move PSAD to donate \$500 to Deaf Snow Camp under Outdoors for All with the understanding that the PSAD funding support criteria is met except a letter of donation request, which will be emailed to the board for final approval.

(Seconded by Ron Allen. The motion is carried and passed by majority vote.)

January 2018 Proposal 2 proposed by Edward Ingham: There will be a two dollars (\$2.00) per event/day admission fee for non-members of PSAD attending PSAD Senior Citizens' Gatherings held at the PSAD Hall.

Seconded by Thaddeus Brown.

Amendment by Larry Petersen: the admission fee change from \$2.00 to \$5.00

Seconded by Flora Blue.

15 yay, 5 nay

Edited January 2018 Proposal 2: There will be a five dollars (\$5.00) per event/day admission fee for non-members of PSAD attending PSAD Senior Citizens' Gatherings held at the PSAD Hall.

19 yay, 4 nay

Carried

January 2018 Motion Item #1 proposed by Larry Petersen: I, Larry Petersen move that 2019 Super Bowl event be jointly hosted by PSAD and WAGUAA.

(Seconded by Larry Schoenberg.

Brian Schnebele makes an amendment adding with no ending date. It was rejected.

Mike Izak propose to close the debate and move to vote.

Majority vote to pass the proposal with one nay.)

January 2018 Motion #2 by Larry Petersen: I, Larry Petersen move that both organizations (PSAD and WAGUAA) secure a Washington State Liquor License for the Super Bowl Event in 2019.

(Seconded by Cindy Spillum

Allie Joiner move to close the discussion, seconded by Sara Fair.

Majority vote to pass with 6 nay.)

---

## Internal Announcements

---

Tax Reform Workshop- Allie Joiner.

Paul Sharon will provide a free hour and half workshop during the week for 2018 basic tax reform education. It will be on February 21<sup>st</sup> at 7 pm. PSAD members will be free and \$5.00 for non-members.

---

## Next Meeting

---

March 25th at 14:00, PSAD Hall

Meeting is completed at 16:44.